

South Jersey Band and Orchestra Directors Association

Junior High Band Audition Packet

November 20, 2023

Junior High Band Auditions are scheduled for Saturday, January 27, 2024 at Southern Regional Middle School in Manahawkin. Registration and the Directors' meeting begin at 9:00AM and auditions will begin at 10:00AM. Registration will close at 12:00 Noon. The snow date for auditions is Saturday, February 3, 2024, and will follow the same time schedule.

Directors' registration and student applications MUST be completed on-line.

Links to online forms and information letters are on the region web site under the auditions tab. You will also find those links at the end of this letter. Directors must complete and submit the Director Registration Form online by the submission deadline .

Application Process: Please Read Carefully as the process has changed

There are two parts to student registration. The first is the on-line application. Each student application MUST be completed on-line. STUDENTS AUDITIONING ON MORE THAN ONE INSTRUMENT MUST SUBMIT SEPARATE APPLICATIONS FOR EACH INSTRUMENT ON WHICH THEY WILL AUDITION. Individual fees are required for multiple instruments. The students may complete their own registration or you may choose to do it with them. On-line applications may be submitted anytime up to Jan. 10, 2024. The second is the actual Signature Form. A link to the signature form is found in this packet and may be duplicated as needed, but the system works best when the student receives the form upon completion of the online registration. When the students complete their online registration form, they will be directed to the signature form to print and complete. If they are unable to print at that time, the link to this form will be included in their confirmation email. This form requires student, parent, director, and principal signatures. Only ONE signature form is required for each student. These must be scanned and emailed to us at sjuditions@gmail.com by the deadline below. Mailed forms will not be accepted. *Note: the signature form is NOT included in the student information letter. Students will be redirected to the form following completion of the online registration form.*

On-Line Registration Forms:

The on-line registration form link may be found on the region web site (www.sjboda.org) under audition information. Please be sure students select the Junior High form as Senior High registration is also open. There is also a student information letter posted there that explains this entire process in detail and contains the information from this packet that applies to the students. The Director Registration form link is also on the site and is required of all participating directors. *NOTE: if your student enters your correct e-mail address in the director e-mail box on their application you will receive a copy of their submission, thus confirming for you that they have completed the registration.*

Signature Forms: Only ONE form must be completed by each student auditioning.

Application Deadline: THIS IS NEW!

Applications must be submitted online by **Wednesday, January 10th**. Signature forms must be scanned and emailed to Phil at sjuditions@gmail.com **before midnight January 10th**. Once the application file closes there will not be a "late" period. If applications are not submitted and forms emailed by the due date they will not be accepted.

Application Fees: THIS IS NEW!

The application fee is \$10.00 per instrument. There are no provisions for late applications or late fees. Payments may be made in two ways: a single check or money order from the director or school or a purchase order may be utilized. **If you mail a check or PO, it must be postmarked by Jan. 10th**. If you submit a PO, you must be sure the check is received by the treasurer prior to auditions. **Payment must be made by the audition day** for the student(s) to participate in the auditions. District deadlines vary for PO and checks, so please check with your district office to avoid any payment problems. All checks should be made payable to SJBODA. If you submit multiple mailings of forms, you may include a separate check with each mailing. Again, either your check or a school check is fine.

MAIL YOUR PAYMENTS AND THE ENCLOSED VOUCHER TO:

Rich Beckman
437 Jessup Mill Rd.
Mantua, NJ 08051

The payment voucher is at the end of this letter.

Audition Requirements and Information:

Requirements of the director: "The teacher is a member of NAFME. The teacher will attend auditions and serve as an adjudicator, supervisor, or as assigned by the audition chairperson. The only acceptable substitute shall be a teacher of music who is a member of NAFME, *with prior consent of the audition chairperson*. The director endorsing the student and signing the application form is the director who must attend auditions. If a school has no director, the school may request a director from another school to endorse and represent their students at auditions. However, a director may not represent their own school *and* students from another school unless the director teaches at both schools. Schools sending a substitute director must choose as their representative a director who is not endorsing students from another school. This applies to public school, private school, and home school students."

Membership in NAFME is required of all directors and their substitutes and must be completed on-line *before* completing your form for auditions (www.nafme.org). You will need this membership information in order to complete and submit the audition directors form online.

Should auditions have to be postponed due to inclement weather a message will be left on the phone at 1-609-457-0590 as early as possible. To reach someone during auditions or a rehearsal, call or text the Region phone at 1-609-457-0590. *Please do not use the school numbers to leave messages. We will also attempt to put any changes on the front page of the web site and on our Facebook page.*

At registration, you will find that the students have been randomly assigned an *Audition Identification Number*. This number is used in place of a name on the score sheets to assure anonymity. The students should check to see that their ID number is on every score sheet. The students may proceed to the audition rooms whenever their instrument is called and they do NOT have to audition in numerical order.

All audition requirements are posted at www.sjboda.org in the section marked audition info.

Please note that traps and snare are one category called Battery Percussion. Students must audition on both categories; the current requirements for both remain in place, but the scores will be combined into one set of scores called Battery. Students register for one category – Battery Percussion, and pay one \$10 fee, but they must audition in both snare and traps rooms.

Contact for Audition Questions and Information:

We have set up an email account for audition questions and information. It is: sjauditions@gmail.com. This is for any registration or audition-related question for directors, students, and parents. It is also on the information forms and on the online registration forms. Your questions will be directly answered or forwarded to the appropriate person for a timely answer.

Audition Results:

Audition results will be emailed to you as a pdf attachment following the completion of tabulation. This should occur sometime Saturday evening. If you have any questions regarding the results, please email: sjauditions@gmail.com. We will also post the results on the web site (accepted students only) as soon as possible Saturday evening.

Link to Director on-line application form: <https://form.jotform.com/233193349590967>

Link to Student on-line application form: <https://form.jotform.com/233194129457966>

Link to Student Signature form:

http://www.sjboda.org/uploads/1/9/6/2/19621029/jh_student_signature_form_jan.2024final.pdf

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(This is the same information included in the student instruction letter posted on the web site.)

Information for Students:

To be eligible to audition, you must be a member of your school music program and in grades 6, 7 or 8.

If accepted you must be available on **ALL** of the scheduled dates for the **ENTIRE** rehearsal. You must arrive on time and you may not leave early for any reason. **NO** absence will be permitted for any school or private activity-please **DO NOT** ask. Verified sickness or family calamities are the only excused absences. Please make special note of the rehearsal dates, times, and locations. Again, the only excuses are:

- Family calamity.

- Personal illness verified by a doctor's **WRITTEN EXCUSE**

*****In either case, your absence must be called into 1-609-457-0590 **prior** to the start of the rehearsal to be missed.

You should read and keep a copy of the dates included in this packet.

All audition requirements are posted at www.sjboda.org in the section marked **audition info**.

THE REGISTRATION PROCESS: PLEASE READ THIS SECTION CAREFULLY!

*You must complete your registration form on-line before January 10, 2024. You must complete a separate on-line application for each instrument on which you are auditioning. A separate audition fee of \$10 is required for each instrument on which you plan to audition. Battery Percussion includes both snare and traps but counts as one instrument and the fee is \$10; Battery plus Timpani **or** Mallets count as two and the fee is \$20; and Battery plus both Timpani **and** Mallets count as three and the fee is \$30.*

*After completing the on-line registration, you must submit a completed signature form to your director to be emailed to the auditions email by January 10th. When you submit your on-line registration, you will be immediately redirected to the signature page, which you should print, complete, and return to your director by the deadline set by your director. If you are unable to print the signature form at the time of registration, a link will be included in the confirmation e-mail you receive, and you may use that link at any time to access and print the form. Your director will also be able to print the form for you. Students auditioning on multiple instruments only need to submit **ONE** signature form listing all instruments to be auditioned.*

Please pay close attention to the deadlines your director gives you as they may differ from the posted dates. If you miss the final deadline, you will not be permitted to audition; please check the deadlines carefully!

Audition Information:

Percussionists must bring mallets and sticks to auditions. All required instruments will be supplied. You may choose to bring your own instruments to audition on as well as warm up on.

For those of you auditioning on more than one instrument: If you qualify on more than one instrument, the executive committee will assign you to one of those instruments based on the needs of the band. The executive committee will make the final determination of instrument assignment.

You must have an original copy of the solo with you; photocopies with your individual markings on them are permitted in the audition room **ONLY** IF you also bring an original copy in with you.

If auditions are postponed due to weather, your director has instructions on how to find this out.

The dates you need to know are:

Wednesday, January 10, 2024 Deadline for all applications, forms, and payments.

Saturday, January 27, 2024 9:00AM – Audition Registration Opens and Directors' Meeting
10:00AM until completion - Auditions
12:00PM - Registration closes
[Held at Southern Regional Middle School]

Saturday, Feb. 3, 2024 Snow Date for Auditions (same schedule as above at Southern Reg.)

Tuesday, Feb. 6, 2024 Rehearsal -Mainland Regional H.S. 4pm-7pm

Tuesday, Feb. 13, 2024 Rehearsal -Mainland Regional H.S. 4pm-7pm

Tuesday, Feb. 20, 2024 Rehearsal -Mainland Regional H.S. 4pm-7pm

Tuesday, Feb. 27, 2024 Rehearsal -Mainland Regional H.S. 4pm-7pm

Friday, Mar. 1, 2024 Rehearsal – Fernwood Middle School (EHT) 4pm-7pm

Sunday, Mar. 3, 2024 Concert – Fernwood Middle School (EHT) 2pm and 3:30pm

Directions to each site can be found on our web site (www.sjboda.org). If you go to the calendar page and click on the school listed for each event a direction window will open.

Audition information email: sjuditions@gmail.com

Cell phone number for SJBODA: 609-457-0590

Please carefully check the due dates and deadlines in this letter and complete your registration before the deadline. There is also a student letter on the web site that you should encourage your students to download and keep. It contains most of the information in this letter, including all dates and deadlines. It does not contain the Signature Form; students must get that form from you or from their online registration.

AUDITION PAYMENT VOUCHER

January 27, 2024 Junior High Auditions

SJBODA

School Name

Director Name

Amount paid

PLEASE MAIL THIS VOUCHER AND YOUR CHECK TO:

Rich Beckman
437 Jessup Mill Rd.
Mantua, NJ 08051

Please do NOT send your forms with this voucher. Forms are to be emailed to Phil Senseney – see instructions in letter above.